



Health Colleges Research Services

News and Announcements

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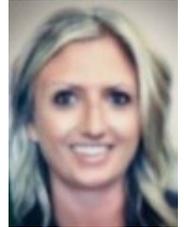
Why the proposal request form questions are important

WELCOME, MICHELLE AND RYAN!

We announced earlier this month two new HCRS team members.

Michelle Trierweiler joins HCRS after spending six years with the State of Michigan Department of Treasury. There, she served in various roles within the Tax Policy Bureau.

Ryan Johnston joins HCRS with 20 years in management within the financial services industry.



As our preaward footprint expands through new faculty recruitment and MSU's partnership with Henry Ford Health System, we are thrilled to leverage their years of experience as they begin their adventures in research administration.



R36 DISSERTATION AWARD

By Theresa Couch

MSU recently received its first R36 award and we wanted to share this as a possible source of support for students in doctoral programs. The R36 award is intended to support students as they complete their dissertation projects. Allowable costs and project periods vary between FOA's so please review funding restrictions carefully.

More information on this program is available on the [NIH webpage](#), and the current funding opportunities include:

[PA-20-208](#) (NIDA)

[PAR-19-394](#) (NIA)

[PAR-18-894](#) (NIMH, expires September 8, 2021)

[PA-18-765](#) (AHRQ)

WHY ALL THE QUESTIONS???

By Teresa Thomas

The [Proposal Request Form](#) (PRF) is the first step in submitting a proposal at Michigan State University and through the Health Colleges. This allows HCRS to determine the level of effort from our office, the difficulty of the logistics for the submission, the time required and the many forms from the sponsor, which may be federal/state

governments, industry, foundations, other non-profits. Some common missing data in the PRF includes:

Who is participating and what role will they serve on the proposal should it be awarded?

This allows us to immediately identify your collaborators and notify the unit(s), if necessary, for any clarifications (salary changes, space concerns, etc.).

Project Title: Why do you need to know my title so early?

The title ties several items together from the federal agency (ex: RePORTer), the subawards, the Notice of Award, etc. Titles should be clear, concise, informative, descriptive, and catchy and that takes some time to craft. If you truly do not have a title, simply put TBD and the research administrator will ask for it at a later date. You can also change your final title at any time before submission, just let us know so we can make that update.

Funding opportunity URL, Funding Opportunity Number or PDF.

This allows HCRS and OSP to pull the correct forms required for submission as some proposals are submitted system-to-system (S2S), others using Research.gov, ASSIST, Proposal Central, or via email. Having the information as soon as possible in the process allows HCRS, OSP or Business Connect to review the guide/application and if terms or conditions are included.

Will there be subcontracts?

This question applies only when MSU is the lead applicant with planned subawards to other institutions. We need to reach out as soon as possible to the other institutions to give them ample time to get the subaward materials through their review/approval processes. Please provide as much information as possible, including site-PI and/or administrative contact so we can start working on the subaward right away. Some universities have strict guidelines that require 6-8 weeks for processing. If MSU is the subaward, then the grantor/sponsor is the university sending the full proposal in and the prime sponsor should be identified along with the funding opportunity.

Other questions are specific to MSU and concerns that will need additional approval or acknowledgement.

Ex: International studies must approve all proposals with international activities (except conference travel outside of the US). Most of the remaining questions are specific for the SF424 government forms and trigger additional forms to add to the package. Ex: Human Subject research, animal research, etc.

We know the form includes a lot of questions, but providing as much information as possible in your response will save you additional emails from HCRS!

If you have any questions, please feel free to [email](#) HCRS for further clarification.

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